



# Application for PUD Amendment & Additional Phases

3275 Central Blvd., Hudsonville, Michigan 49426-1450, 616.669.0200 www.hudsonville.org

It is **STRONGLY** recommended that any application that must go before the Planning Commission for approval be submitted to the City at least six (6) weeks in advance of the next regular meeting. This lead time is necessary to provide an adequate review period of the application materials for compliance with applicable codes, requirements and regulations, and to publicly post the meeting in accordance with State law (when applicable). The Planning Commission meets on the third (3<sup>rd</sup>) Wednesday of every month at 7:00 p.m., with the exception of December.

**NO** application will be placed on a Planning Commission agenda until it has been determined by staff to meet **ALL** applicable codes, requirements, and regulations. As such, there is no guarantee that an application will be placed on the next regularly scheduled meeting agenda, even if submitted six (6) weeks in advance. It is the applicant's responsibility to modify (as requested by staff) and resubmit application materials in a timely matter.

The PUD Amendment application fee is **\$675 plus engineering, legal, and other professional cost**. The plan shall consist of an accurate, reproducible drawing at a scale of 1 inch equals 100 feet or less, showing the site and all land within 100 feet of the site. **Six (6) hard copies and a digital copy of the plans must be submitted initially with the application and fee (4 full size no larger than 24"x 36" and 2 11" x 17"). Sixteen revised hard copies (4 full size no larger than 24" x 36" & 12 11" x 17") and revised digital and CAD compatible copies will be required after initial review.**

*Attendance by the owner or owner's representative is required at all Planning Commission or City Commission meetings at which this request is considered.*

Date: \_\_\_\_\_ Application Number: **PUD** - \_\_\_\_\_  
Base Fee: **\$675.00** PPN: \_\_\_\_\_  
Application Type: Amendment Phase: \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**OWNER OF PROPERTY** (if different than applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**LOCATION OF PROPERTY** (address): \_\_\_\_\_

**Stormwater:** The acreage of disturbance for the project: \_\_\_\_\_. If the area of disturbance is more than 1 acre or is within 500' of an Ottawa County Drain, the Stormwater Plan Review checklist to be completed.

**ENGINEER INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Original Project Name: \_\_\_\_\_

**Description of Desired Change:** (Please provide very specific information and include a plan drawing where appropriate to illustrate the changes being requested.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Reasons for Requesting the Change:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is the requested amendment a major or minor change from the originally approved planned unit development?

Major \_\_\_\_\_ Minor \_\_\_\_\_

Major and minor changes are defined in the City of Hudsonville Zoning Ordinance. The Zoning Administrator may approve minor changes without the applicant having to go before the Planning Commission. Major changes shall only be considered by the Planning Commission and may require a public hearing.

I do hereby submit application for PUD Amendment and understand that **all engineering, legal, and other professional costs must be paid by the applicant.**

I also authorize the Planning Commission and City Staff to access the property for inspection purposes.

The answers and statements herein contained and the information submitted are in all respects true and correct to the best of my knowledge.

**CIRCLE ONE:**

I am the **owner lessee legal representative** involved in the request

\_\_\_\_\_  
Applicant's Name (Please Print)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date