



# Application for Soil Removal, Grading, and Filling

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3275 Central Blvd., Hudsonville, Michigan 49426-1450, 616.669.0200 fax 616.669.2330

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A Soil Removal, Grading, and Filling permit shall be obtained from the Zoning Administrator for any fill project within the City of Hudsonville with the exceptions as stated in the Zoning Ordinance Section 4.01.34 C.

The permit is valid for three (3) months from the date of issue. All requirements for this permit may be found in the City of Hudsonville Zoning Ordinance Section 4.01.34.

### General Information:

Date: \_\_\_\_\_ Application Number: \_\_\_\_\_ - \_\_\_\_\_

Fee: **\$60.00** PPN: \_\_\_\_\_

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**APPLICANT** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**OWNER OF PROPERTY** (if different than applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### ENGINEER INFORMATION:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### PROJECT INFORMATION:

Property Address: \_\_\_\_\_

The City's Zoning Administrator may require the applicant to furnish any or all of the following information:

- 1. a full identification of the applicant and all persons to be directly or indirectly interested in the permit if granted;
- 2. the residence and business address of the applicant;
- 3. the exact nature of the proposed soil to be used in the project and an estimate of the approximate number of cubic yards involved;
- 4. the proposed route where soil is to be transported;
- 5. the location of the place and the name and address of all persons and firms from whom the soil and any materials to be used in the project are to be obtained;
- 6. the start and completion date for the project, including the hours during which the soil will be transported;
- 7. a topographic map of existing land features prepared under the supervision of a land surveyor or professional civil engineer registered in the State of Michigan, at a scale not smaller than 100 feet to 1 inch, indicating:
  - a. a legal survey of the property wherein filling is proposed,
  - b. the existing ground surface elevations for involved property and adjacent contiguous areas within 300 feet of said property, bounded by accurate contours at intervals not exceeding two feet U.S.G.S. datum,
  - c. all existing surface and subsurface improvements to include such features as buildings, roads, driveways, fences, culverts, pipe lines, electric and telephone lines, etc.,
  - d. the existing drainage courses with channel cross-section and profile information,
  - e. the permanent parcel (sidwell) number on record with the County of Ottawa of the subject site and all abutting properties with ownership, and
  - f. the seal of the surveyor or engineer that supervised the preparation of the map on each sheet thereof.
- 8. a map or drawing of the proposed land-fill/land-balancing project, prepared under the supervision of a land surveyor or professional civil engineer registered in the State of Michigan, at the same scale as the topographic map indicating:
  - a. the proposed finished surface elevations and slopes, by contours at intervals not exceeding two feet U.S.G.S. datum, with cross-sections as necessary to clearly indicate proposed slopes and drainage provisions around the periphery of the proposed site,
  - b. a clear delineation of limits of proposed grade changes,
  - c. the location of proposed access roads,

- d. the stormwater-drainage provision (both during and following completion of operations, including drainage pattern, run-off calculations, and detailed information for proposed, new or improved drainage facilities),
- e. the type of proposed fill material and proposed placement and compaction methods,
- f. the details of provisions for controlling soil erosion and for controlling sedimentation onto contiguous properties and into water courses (both during and following completion of operations), and
- g. seal of the surveyor or engineer that supervised the preparation of the map on each sheet thereof.

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Applicant's Name (**Please Print**) Applicant's Signature

Date: \_\_\_\_\_

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**Approved**

**Denied**

With Conditions

Reason for Denial

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Planning & Zoning Department

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Date