



# Application for Special Use Permit

---

3275 Central Blvd., Hudsonville, Michigan 49426-1450, 616.669.0200 fax 616.669.2330

---

It is **STRONGLY** recommended that any application that must go before the Planning Commission for approval be submitted to the City at least six (6) weeks in advance of the next regular meeting. This lead time is necessary to provide an adequate review period of the application materials for compliance with applicable codes, requirements and regulations, and to publicly post the meeting in accordance with State law. The Planning Commission meets on the third (3<sup>rd</sup>) Wednesday of every month at 7:00 p.m., with the exception of December.

**NO** application will be placed on a Planning Commission agenda until it has been determined by staff to meet **ALL** applicable codes, requirements, and regulations. As such, there is no guarantee that an application will be placed on the next regularly scheduled meeting agenda, even if submitted six (6) weeks in advance. It is the applicant's responsibility to modify (as requested by staff) and resubmit application materials in a timely matter.

All regulations for Special Use Permits can be found in Chapter 5 of the City of Hudsonville Zoning Ordinance.

**SUP - Home Occupation: \$250 plus engineering, legal, and other professional costs**  
**SUP - All others: \$385 plus engineering, legal, and other professional costs**

Date: \_\_\_\_\_ Application Number: **SUP** - \_\_\_\_\_

Base Fee: \_\_\_\_\_ PPN: \_\_\_\_\_

---

**APPLICANT** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**OWNER OF PROPERTY** (if different than applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**PROJECT INFORMATION:**

Location of Property (address and legal description): \_\_\_\_\_

---

Zoning District: \_\_\_\_\_ Master Plan District Designation: \_\_\_\_\_

Type of Approval:

Permanent

Temporary

Extension

If this application is for an extension, what was the initial time frame of approval? \_\_\_\_\_

Reason for Special Use Permit: \_\_\_\_\_

Proposed Use of building or development site: \_\_\_\_\_

Existing Use of Building or Site: \_\_\_\_\_

Indication of Adjacent Zoning/Land Uses:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

I do hereby submit application for a Special Use Permit and understand that **all engineering, legal, and other professional costs** must be paid by the applicant.

I also authorize the Planning Commission and City Staff to access the property for inspection purposes.

The answers and statements herein contained and the information submitted are in all respects true and correct to the best of my knowledge

**CHECK ONE:**

I am the **owner** **lessee** **legal representative** involved in the request

\_\_\_\_\_  
Applicant's Name (Please Print)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date