

HUDSONVILLE CITY COMMISSION
City Commission Minutes

March 17, 2020

Mayor Northrup called the Hudsonville City Commission to order on Tuesday, March 17, 2020 at 7:00 PM.

Present: Mayor Northrup, Commissioners Brandsen, Bolhuis, DeVree, Leerar, Steigenga, City Manager Waterman.

Absent: Commissioner Raterink, Finance Director Syswerda and City Clerk VanSlyke.

CONSENT AGENDA

9351. Motion by Steigenga, seconded by Leerar, to approve the Consent Agenda consisting of the following:

1. Minutes of City Commission work and regular session dated February 11, 2020.
2. Minutes of Terra Square Advisory Board dated February 12, 2020.
3. Minutes of Planning Commission dated February 19, 2020.
4. Minutes of the Downtown Development Authority dated March 4, 2020.

All aye, motion carried.

NEW BUSINESS

9352. Public Hearing on Proposed Grant Application for Village Green Project.

Mayor Northrup opened the public hearing at 7:01 p.m., on the proposed DNR MNRTF Grant Application for Village Green Acquisition Project.

Receiving no public comments, the hearing was declared closed at 7:02 p.m.

Motion by Leerar, seconded by Steigenga, to approve Resolution No. 20-1704 to submit an application to the DNR MNRTF Grant Application for Village Green Acquisition Project.

Yea 6, Nay 0, motion carried.

Public Safety

9353. Fire, Police and Emergency Management statistical reports for February received as information.

Finance

9354. Finance Director's Financial Reports for January received as information.

9355. Payment of Bills.
Motion by Brandsen, seconded by DeVree, to confirm the payment of the bills in the amount of \$412,190.78 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 6, Nay 0, motion carried.

9356. ACH Funds Distribution.
Motion by Brandsen, seconded by DeVree, to confirm the funds distributed via automated clearing house in the amount of \$228,616.12 which were distributed between meetings and reviewed by the City Manager.

Yea 6, Nay 0, motion carried.

9357. Budget Adjustments.
Motion by Brandsen, seconded by DeVree, to adopt the 2019-2020 budget adjustments 29 - 40, as drafted.

Yea 6, Nay 0, motion carried.

Administration

9358. Commercial Rehabilitation District Request – Hudsonville Downtown Development Authority.
Motion by Leerar, seconded by Steigenga, to approve Resolution No. 20-1705 to set a public hearing for April 14, 2020 to consider the request of the City of Hudsonville Downtown Development Authority and Copper Rock Construction, LLC to establish a commercial rehabilitation district for Parcels 70-14-32-227-031, 70-14-32-227-024, 70-14-32-227-039, 70-14-32-227-017, 70-14-32-227-021, 70-14-32-227-022, 70-14-32-227-040, 70-14-32-227-038.

Yea 6, Nay 0, motion carried.

9359. Request from 123Net for a METRO Act Right of Way Telecommunications Permit.
City Manager Waterman stated that the request was to allow for the installation of underground fiber within the right-of-way. Motion by Leerar, seconded by DeVree, to approve Resolution No. 20-1706 issuing a Right-of-Way Telecommunications Permit pursuant to the Metropolitan Extension Telecommunications Right of Way Oversight Act, Act 48 of the Public Acts of Michigan of 2002, as amended.

Yea 6, Nay 0, motion carried.

9360. 2020 Sewage Disposal System Improvements Contract.
Pat Staskiewicz of Ottawa County Public Utilities was present and gave a brief presentation on the proposed contract and bond package. Commissioner Brandsen inquired if the percentage of flow for Jamestown Township was accurate to which

the response was it was a best estimate for 20 years out. Motion by Leerar, seconded by Brandsen, to approve Resolution No. 20-1707 authorizing the 2020 Sewage Disposal System Improvements Contract.

Yea 6, Nay 0, motion carried.

9361. Construction Code Inspection, Enforcement and Rental Inspection Program Contract.

City Manager Waterman gave a brief overview on the revised contract and the need to update it. Motion by Leerar, seconded by Steigenga, to authorize the City Manager and City Clerk to execute the attached agreement between the City of Hudsonville and Professional Code Inspection of Michigan, Inc. as drafted.

Yea 6, Nay 0, motion carried.

Department of Public Works

9362. Award Recommendation for Fertilization and Weed Control on City Properties.

Motion by Brandsen, seconded by DeVree, to award fertilization and weed control services in the City of Hudsonville as described above, and on enclosed Request for Proposal to Weed and Feed Lawncare, LLC for the amount of \$13,074.

Yea 6, Nay 0, motion carried.

Appointments

9363. City Treasurer Appointment.

City Manager Waterman made remarks on how well Garcia has performed for the city over the past year and that he believes her to be an excellent choice as the next City Treasurer. Motion by Steigenga, seconded by Leerar, to appoint Keyla Garcia as City Treasurer, being subject to the City Manager, effective April 1, 2020.

Yea 6, Nay 0, motion carried.

ADJOURNMENT

9364. City Manager Waterman gave a brief update on the city's efforts to mitigate the COVID-19 virus, including closing City Hall to the public effective March 18, 2020. Motion by Leerar, seconded by Brandsen, to adjourn the regular session at 7:38 p.m.

All aye, motion carried.

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Diana VanSlyke
Hudsonville City Clerk

Mayor Northrup