

HUDSONVILLE CITY COMMISSION
City Commission Minutes

February 23, 2021

Mayor Northrup called the virtual meeting of the Hudsonville City Commission Work Session to order on Tuesday, February 23, 2021 at 7:00 PM.

All commissioners are attending the meeting remotely from the City of Hudsonville, Ottawa County, Michigan, except Commissioner Raterink attending from Palmetto, Manatee County, Florida and Commissioner Steigenga attending from Clearwater, Pinellas County, Florida.

Present: Mayor Northrup, Commissioners Bolhuis, Brandsen, DeVree, Leerar, Raterink, Steigenga, City Manager Waterman, Finance Director Garcia, DPW Superintendent Robert Miller and City Clerk VanSlyke.

PUBLIC COMMENTS

9521. None.

9522. Review of Proposed 2021-2022 Capital Improvements Plan.

City Manager Waterman and DPW Superintendent Miller reviewed with the City Commission the list of proposed 2021-2022 Capital Improvement items.

- Barker St. Water Main Replacement and Resurfacing – was identified as a water main in need of upgrading during the 2014 Water Reliability study. The street has a poor PASER rating and will be resurfaced at the same time.
- Paint Highland Water Tank – the city will have engineering complete an analysis to confirm that the project is warranted.
- Water System Remote Site SCADA Upgrades - originally approved for this current fiscal year. The SCADA equipment will be upgraded, replacing obsolete and unsupported devices.
- Hudsonville/Jamestown Booster Station Upgrades – are needed as this will soon become the city's sole remaining backup system.
- Highland Drive Lift Station Replacement - will undergo a complete demolition and replacement.
- Balsam Dr. Gravity Main Replacement (2 areas) – will be completed due to findings from the recent SAW (Stormwater, Asset Management and Wastewater) grant program. The program found that there were damaged pipes in need of repair or replacement. This work will be completed in conjunction with Balsam Dr. resurfacing.

- Sanitary Sewer Manhole Repairs per SAW Asset Management Plan – the grant program produced several recommendations related to the storm and waste water sewer systems, including sewer manholes in need of cleaning and repair.
- Balsam Ave./32nd Ave. Road Diet Study – will be completed by the city’s engineers to determine the feasibility of adding a center turn lane from north Balsam, south to Allen St. and a road diet on 32nd Ave. between Oak and Allen St., the realignment of Barry and Allen St., and widening of 32nd Ave. between Allen and New Holland.
- Resurface & Restripe Balsam Ave. – into a three lane configuration between bridge and Oak Street. This project will be coordinated with a sewer project.
- Storm Sewer Manhole Repairs per SAW Asset Management Plan - the Stormwater, Asset Management and Wastewater grant program provided recommendations for various repairs to the storm and waste water sewer systems.
- Plaza/Central Ave. Road Realignment – project was carried over from the previous year due to COVID. The road realignment is needed for the proposed Village Green project.
- Misc. Local and Major Street Repairs - if there are remaining unallocated funds then, the DPW may use some of these funds to resurface roads that are in poor condition and in need of resurfacing.
- Buttermilk Creek Trail through Summergreen/School Property - project was budgeted in the previous fiscal year but is being carried forward to reflect the actual construction schedule, which will be completed in fiscal year 2021-2022.
- Buttermilk Creek Park Bathroom and Parking Lot Enhancements – are planned to be completed in conjunction with the pathway project. The city will be applying for a state grant to cover 50% or more of the project costs and plans to use the funds from the sale of the Hillcrest ball diamond property towards this project.
- Replace Outdoor Book Return Box - is being requested by the Library to replace their current outside book drop box. The proposed replacement drop box will also include a built-in rolling cart for staff to bring books into the building and the book return box can be accessed from multiple sides.

- Terra Square Auxiliary Parking Lot - is being placed on hold. The proposed property is now being looking at for redevelopment and is no longer available for an auxiliary parking lot.
- Acquire Property for Village Green – if the opportunity becomes available to purchase the remaining property needed to construct the Village Green. One concept that was also mentioned was to have a public building be located on the Village Green. This idea will be discussed further at the Strategic Plan meeting in April.
- City Hall Interior Updates – are nearing completion. The remaining areas that need to be updated are the cabinet in the employee breakroom and the Police and Fire Department.
- Fire Department SCBA Upgrades – the Fire Department has recently applied for a regional grant for the purchase of 20 SCBA unit sets. If awarded, the city’s cost share would be \$15,000.
- Fire Department Hose Upgrades – have been requested in the amount of \$20,000, for the purchase of 18 sections of 100’ supply hose. This would include the necessary valves and fittings. The current hose is over 25 years old and coming apart due to dry rot.
- Radar Speed Signs (2) - are being requested by Sgt. Steigenga and would serve as a deterrent for drivers to speed on the roads. The two solar powered digital speed signs are easily moveable and would be posted in key areas throughout the city.
- Replace City Hall Copy Machine – this would allow the current City Hall copier to be repurposed at the Library, whose public copier is nearing end of life. The new copier would then serve as the new main copier at City Hall.
- City Hall Rooftop Unit Phase 2 of 2 – will replace the rooftop air handler that is 28 year old and would include an upgraded HVAC system controls for the building. In addition to eliminating the costly repairs to the current system, the new unit will also provide significant energy savings for the city. The city did earmark some funds for this purchase in the FY 20/21 budget.
- Recodify City Code Book Phase 1 of 2 – the City is required to perform a legal review and recodification of the city’s ordinances every 10 years to ensure that our ordinances are free of errors, inconsistencies and is in conformity with the laws in the State of Michigan. It has been over 30 years since we have had this process completed. Due to the cost, this project will be budgeted and completed over 2 fiscal years.

- Upgrade HVAC System Controls – that are located at Terra Square. The proposed system would also provide energy savings and allow for remote monitoring and changes.
- Replace 2010 Dodge Grand Caravan – this purchase was carried forward from the prior year due to COVID. DPW’s recommendation is to replace the van with a comparable new vehicle, which has a full manufacturer’s warranty and trade in the existing van.
- Replace Dump Truck #192 – this dump truck is over 15 years old and in need of replacing. It will be fitted with a salter and snow plow blade for winter plowing.
- Replace DPW Pickup #198 - is due for replacement and is assigned to DPW Senior Equipment Operator Jon Groleau. The current pickup will be traded in when the new vehicle is purchased.

This concludes the proposed projects in the 2021-2022 CIP.

ADJOURNMENT

9523. Motion by Leerar, seconded by Raterink, to adjourn the work session at 8:26 p.m.

All aye, motion carried.

Diana VanSlyke
Hudsonville City Clerk

Mayor Northrup