

CITY OF HUDSONVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
 **HUDSONVILLE**

MEETING MINUTES

March 6, 2019

Voting Members Present: Philip Koning, Dale Sall, Jack Groot, Doug Butterworth, Greg Slater, Dr. Brad Dykstra and Mayor Mark Northrup.

Non-Voting Attendees: Patrick Waterman, Jan Syswerda, Dan Strikwerda, and Michelle Fare.

Voting Members Absent: Cheryl DeAvila, Larry Gemmen, and Ken Jipping.

Non-Voting Absent: None.

1. Call to Order:
Chairman Koning called the meeting to order at 3:30 p.m.
2. Minutes:
There was a motion Groot, support by Sall, and unanimous approval to accept the minutes of the November 7, 2018 meeting.
3. Finance:
The financial reports were provided to the board for informational purposes and reviewed by Sal. There was a motion by Slater, support by Dykstra, and unanimous approval to accept the financial reports.
4. New DDA Requirements:
Fare reviewed the new DDA requirements under PA 57. The website is being updated and the July meeting will be an informational meeting as well.
5. Façade Program:
Fare shared an update about engagement with the program. There was a motion by Dykstra, support by Groot, and unanimous approval to reaffirm the façade loan program, with the willingness to add additional banks and credit unions to the program.
6. Parking Opportunities:
Fare reviewed the current work being done to better sign public parking and communicate about parking. In addition, she reviewed two options to create additional public parking. There was a motion by Groot, support by Sall, and unanimous approval to enter into a lease agreement with West Michigan Community Bank and to authorize

construction of 10-12 additional parking spots with access off of the woonerf. Koning abstained from the vote.

7. 2019/2020 Budget priorities

The board reviewed the priorities for the DDA budget and agreed that paying off the loan to the city, creating additional public parking, and acquiring property for the future Village Green are the priority projects.

8. Development Agreement: Triangle Property

Waterman shared an update on meetings with the developer interested in the triangle property. A development agreement is in process and will need the DDA's authorization.

9. Service Drive Improvements:

Fare gave an update on the proposed improvements to Service Drive.

10. Private Project Updates:

Strikwerda highlighted a transportation study from MDOT.

11. Other business:

Slater gave his official resignation from the board. The board thanked Slater for all of his contributions over the years.

12. Adjourn:

The meeting adjourned at 4:40 p.m.

Respectfully Submitted,

Michelle Fare
DDA Director