

**CITY OF HUDSONVILLE**  
DOWNTOWN DEVELOPMENT AUTHORITY  


MEETING MINUTES - Draft  
January 22, 2020

Voting Members Present: Mayor Mark Northrup, Randy Moeller, Philip Koning, Andrew Gemmen, Jack Groot, Kirk Perschbacher, and Doug Butterworth.

Non-Voting Attendees: Jan Syswerda, Dan Strikwerda, Patrick Waterman, and Michelle Fare.

Voting Members Absent: Cheryl DeAvila, Hannah Wilkerson, and Ken Jipping.

Non-Voting Absent: None.

1. Call to Order:  
Koning called the meeting to order at 3:30 p.m.
2. Minutes:  
There was a motion by Northrup, support by Groot, and unanimous approval to accept the minutes of the November 2019 meeting.
3. Financial Report:  
Syswerda reviewed the DDA financial statements with the board.
4. 3440 Chicago Drive Letter of Understanding  
Fare shared that staff has been working with Geerlings Development on 3440 Chicago Drive to see the site redeveloped. Additionally, Geerlings Development has a need for short term parking for a tenant of the Hudson Center. Staff recommends moving forward with the sale of the property to Geerlings for both this temporary use as parking and a future redevelopment site. The City Attorney recommended the Letter of Understanding as a first step. There was a motion by Northrup, support by Perschbacher, and unanimous approval to approve the Letter of Understanding with such modifications not materially adverse to the DA approved as to content by the DDA Executive Director and as to form by the City Attorney.
5. Over the Road Banner  
Fare shared that the staff will bring a proposed budget to the March meeting, but the following items have been included in the Capital Improvements Plan: Construction of School Street Parking Lot, Over the Road Banner System, WMX Bus Shelters, and repainting the Chicago Drive Light Poles.

6. Any other business: None
7. Adjourn:  
The meeting adjourned at 4:02 pm

Respectfully Submitted,

Michelle Fare, DDA Director