

CITY OF HUDSONVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
 **HUDSONVILLE**

MEETING MINUTES - Draft
March 4, 2020

Voting Members Present: Mayor Mark Northrup, Philip Koning, Andrew Gemmen, Jack Groot, Hannah Wilkerson, Kirk Perschbacher, and Doug Butterworth.

Non-Voting Attendees: Jan Syswerda, Dan Strikwerda, Patrick Waterman, and Michelle Fare.

Voting Members Absent: Randy Moeller, Cheryl DeAvila, and Ken Jipping.

Non-Voting Absent: None.

1. Call to Order:
Koning called the meeting to order at 3:30 p.m.
2. Minutes:
There was a motion by Groot, support by Perschbacher, and unanimous approval to accept the minutes of the January 2020 meeting.
3. Financial Report:
Syswerda reviewed the DDA financial statements with the board.
4. Habitat for Humanity Presentation & Discussion
Habitat for Humanity shared their concept proposal for the South Prospect Street lots. The board was in agreement that they preferred the 5-plex townhouse style development. Habitat agreed to continue pursuing that design.
5. Copper Rock Development Discussion
Fare shared an update and proforma for the Copper Rock development proposed on the North Prospect lots. The DDA discussed the need for a PA 210 tax abatement to make the project feasible. The board agreed that they were in favor of the proposed design. There was a motion by Northrup, support by Groot, and unanimous approval to authorize the DDA President to sign a letter of support for the PA 210 district in support of the proposed development with a recommendation of up to 10 years of abatement as necessary.
6. Parking Plan Discussion

The board discussed the idea of conducting a parking study and agreed that it was a necessary step. Staff was directed to explore options and pricing with several firms and bring a proposal back to the board.

7. Draft 2020/2021 Budget:

Fare reviewed the proposed TIF and DDA budgets with the board. There was a motion by Perschbacher, support by Northrup, and unanimous approval to approve the budget to the City Commission.

8. Adjourn:

The meeting adjourned at 5:07 pm

Respectfully Submitted,

Michelle Fare, DDA Director