

CITY OF HUDSONVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
 **HUDSONVILLE**

MEETING MINUTES - Draft
May 6, 2020

Voting Members Present: Ken Jipping, Mayor Mark Northrup, Philip Koning, Andrew Gemmen, Hannah Wilkerson, Randy Moeller, and Kirk Perschbacher.

Non-Voting Attendees: Keyla Garcia, Dan Strikwerda, and Michelle Fare.

Voting Members Absent: Jack Groot, Cheryl DeAvila, and Doug Butterworth.

Non-Voting Absent: Patrick Waterman.

1. Call to Order:
Koning called the meeting to order at 3:30 p.m.
2. Minutes:
There was a motion by Perschbacher, support by Moeller, and unanimous approval to accept the minutes of the March 2020 meeting.
3. Financial Report:
Garcia reviewed the DDA financial statements with the board.
4. Parking Plan Quote Update & Discussion on Timing
Fare shared that staff received three quotes for the parking study, ranging from \$21,000 to \$29,690. Fare requested volunteers to help review the quotes. She noted that she had requested Groot participate on the committee due to his past experience. Perschbacher, Jipping, and Strikwerda volunteered to serve on the committee.
5. TIF Plan update initial review
Fare shared the draft TIF plan update. The board made no major changes to the draft document and approved Fare submitting the plan to the attorney for review.
6. Private Projects
Strikwerda reviews construction projects that are underway, updates about the pathway work, and new tenants moving into existing buildings.
7. Adjourn:
The meeting adjourned at 4:00 pm

Respectfully Submitted,
Michelle Fare, DDA Director