

**CITY OF HUDSONVILLE**  
DOWNTOWN DEVELOPMENT AUTHORITY  
 **HUDSONVILLE**

MEETING MINUTES  
March 3, 2021

Voting Members Present: Philip Koning, Kirk Perschbacher, Ken Jipping, Mayor Mark Northrup, Hannah Wilkerson, and Randy Moeller

Non-Voting Attendees: Patrick Waterman and Michelle Fare.

Voting Members Absent: Doug Butterworth, Jack Groot, Cheryl DeAvila, and Andrew Gemmen.

Non-Voting Absent: Keyla Garcia and Dan Strikwerda.

1. Call to Order:  
Koning called the meeting to order at 3:32 p.m.
  
2. Approval of Minutes  
There was a motion by Jipping, support by Perschbacher, and unanimous approval to approve the January 6, 2021 and February 3, 2021 minutes.
  
3. Financial Report:  
Fare reviewed the DDA financial statements with the board.
  
4. Property Listing Proposal Review  
The board reviewed and discussed the two proposals received for listing DDA-owned properties. Discussion of knowledge and experience, diversity of teams, listing methodology, and broker fees were discussed.  
  
There was a motion by Jipping, support by Northrup, and unanimous approval to authorize Fare to execute a one-year agreement with a six month review option and option to terminate with Advantage Commercial Real Estate for the DDA-owned properties included in the proposal.
  
5. RFP Committee Update  
Fare shared that the DDA had received four proposals and that the established committee would be meeting March 17 to review the proposals.

6. Other business  
Waterman shared updates on Family Fare, Phase II of the Hudson Center, and Boscós.
7. Adjourn:  
The meeting adjourned at 3:40 pm

Respectfully Submitted,  
Michelle Fare, DDA Director