

Gary Byker Memorial Library of Hudsonville

Library Advisory Board Meeting

Jan. 20, 2015

MINUTES

Call to order

The meeting was called to order by John Blom at 7:02 pm. Those present were Elaine Aukeman, John Blom, Laura Fox, Keith Johnson, John O'Brien, Melissa Huisman and Don Williams.

Board Minutes

--Oct. 21, 2014

A motion was made by Blom and supported by Johnson to approve the minutes from the October 21, 2014 meeting with one small correction: The subheading under "**Board Minutes**" should have read "--April 22, 2014, not "Jan. 21, 2014." The motion carried.

Financial Reports

--City & Internal

The City Expenditure/Revenue Report through December was reviewed, as well as the Library's internal report from October-December, 2014.

Communications

-- Directors' Report

The Library Director's report for January, 2015 was reviewed.

New Business

-- LLC Plan of Service

The Lakeland Plan of Service was discussed and approved. Approving it means that a Library Cooperative Member wishing to leave the Cooperative would have to give 12 months notice - not just six months.

-- Digital Magazines

The new "e-zine" service was discussed. The \$500 payment will come out of the 275 USF fund.

Old Business

--Wireless Printing

Not possible at this time.

--Public Computers

Some privacy screens have been installed and our filter can now be lifted if needed.

Policy Review

-- Laptop Policy

The previously adopted policy was put into a different format – to make it easier for staff to make sure the adult patrons read the policy and show us their Driver's License or Michigan ID. Once this is on file, the laptops will be circulated in-house as any other library item, without patrons needing to show their licenses again.

Endowment

Our winter campaign raised a little over \$4,000. John Blom will talk to City Treasurer Jan Sal about investing the money in a CD.

Next Meeting

Our next meeting will be on April 21, 2015 at 7 pm.

Adjournment

The meeting adjourned at 8:15 pm.

MH 1/22/15