

Gary Byker Memorial Library of Hudsonville

Library Advisory Board Meeting

July 21, 2015

MINUTES

Call to order

The meeting was called to order by Arlen Dykema at 7:00 pm. Those present were Elaine Aukeman, John Blom, Arlen Dykema, Keith Johnson, Don Williams, and Melissa Huisman.

Board Minutes

--April 21, 2015

A motion was made by Johnson and supported by Blom to approve the minutes from the April 21, 2015 meeting. The motion carried.

Financial Reports

--City & Internal

The City Expenditure/Revenue Report for FY 2014/2015 was reviewed, as well as the Library's internal report. Huisman was commended for coming in at 5% under budget for expenses, while still maintaining the collection.

Communications

--Directors' Report

--KDL email

The Library Director's report for July, 2015 was reviewed. Changes that are a result of KDL leaving the shared circulation system were discussed.

Next year's budget (and the following 1 or possibly 2) should include a \$5,000 line item for the cost of a possible new circulation system for the rest of the cooperative members, including our library. (This was the recommendation from the new Integrated Library System study group organized by the Cooperative, partly in response to KDL's decision to purchase a different system.)

Old Business

-- Fees

Printing, scanning and copying charges were reviewed in light of the changes in copiers for the staff and the public. Scanning or faxing from either machine will stay the same at \$1 for the first page and .15 for every page thereafter. Color copies (only possible on the staff copier) will cost \$1 per page. Color printing will not be offered at this time.

Next Meeting

Our next meeting will be on October 20, 2015 at 7 pm. One item on the agenda will be to review officers for the Endowment Fund Board, and to decide what to do with any interest earned from the Endowment fund.

Adjournment

A motion to adjourn was made by Aukeman and supported by Johnson at 8 pm. The motion carried.

MH 7/22/2015