

## **Gary Byker Memorial Library of Hudsonville**

Library Advisory Board Meeting

January 17, 2017

### **MINUTES**

#### **Call to order**

The meeting was called to order by John Blom at 7 pm. Those present were Elaine Aukeman, John Blom, Laura Fox, Keith Johnson, Don Williams and Melissa Huisman.

#### **Board Minutes**

--July 21, 2015

A motion was made by Fox and supported by Johnson to approve the minutes from the October 18, 2016 meeting. The motion carried.

#### **Financial Reports**

--City & Internal

The City Expenditure/Revenue Report for the current fiscal year was reviewed, as well as the Library's internal report. The regular 271 fund balance at the end of the year should be around \$60,000. The Library Expansion Fund will have no more funds added to it. It does, however, still have close to \$19,000 toward the \$80,000 payment due next October.

#### **Communications**

-- Directors' Report

The Library Director's report for January, 2017 was reviewed.

#### **New Business**

-- Children's Librarian

Huisman invited any board members who wished to be present at the interviews for the new children's librarian.

-- Strategic Plan

Huisman reported that she had asked that public programs and spaces where the community gathers – such as parks, paths, and the library be included under this strategic goal: **Strengthen the foundation, enhance the value, and improve the quality and sustainability of our neighborhoods.**

#### **Policy**

-- Display Policy

A motion was made by Williams and supported by Johnson to amend the Display Policy to add more information, including a waiver form. This gives the library the ability to allow local residents to display items in library display cases safely and at the library's discretion as to date, duration and content. The motion carried.

#### **Endowment**

-- Interest & investing

While no formal motion was made, the Library Advisory Board recommended that all available endowment donations be added to the CD that is due on January 30, 2017 and reinvested for another 12 months. No interest will be spent.

#### **Other**

The State Aid Report for FY 2015/2016 was handed out. Huisman will make sure that the trustee page was transmitted properly.

#### **Next Meeting**

Our next meeting will be on April 18, 2017 at 7 pm.

#### **Adjournment**

A motion was made by Williams and supported by Aukeman to adjourn the meeting. The motion carried.

MH 01/18/2017