

## **Gary Byker Memorial Library of Hudsonville**

Library Advisory Board Meeting

April 17, 2018

### **UNOFFICIAL MINUTES**

#### **Call to order**

The meeting was called to order by Phil Leerar at 7:30 pm. Those present were Laura Fox, Keith Johnson, Phil Leerar, and Melissa Huisman.

#### **Board Minutes**

--Jan. 16, 2018

A motion was made by Johnson and supported by Fox to approve the unofficial (no quorum) minutes from the January 16, 2018 meeting. The motion carried.

#### **Financial Reports**

--City & Internal

The City Expenditure/Revenue Report for the current fiscal year was reviewed, as well as the Library's internal report.

#### **Communications**

-- Directors' Report

The Library Director's report for April, 2018 was reviewed. Huisman also handed out the draft budget for FY 18/19.

#### **New Business**

-- City Strategic Goal

Huisman reported that the City Manager will be the guest at the next Library staff meeting to speak to the issue of the Library's support for, and involvement with, the City's Strategic Goal and how the library should best marshal their resources to meet future needs.

#### **Policy**

-- Reciprocal Fee

A motion was made by Leerar and supported by Fox to hold a moratorium on the Reciprocal Borrowing Policy just for the summer, review things in July and make a decision at our October meeting about its future. The primary purpose of the moratorium is to aid the outreach to Hudsonville area school students who may or may not reside within our city. Huisman was asked to communicate this motion to the other Library Advisory Board members for their comment, and if favorable, bring the matter to the City Commission meeting in May.

#### **Endowment**

-- Interest & investing.

A motion was made by Leerar and supported by Fox that the Library Endowment Fund CD that is maturing as of April 30 should be cashed in and a check will be sent to the Holland Zeeland Community Foundation (HZCF) for our investment account there. In addition, any funds recently donated to our Endowment fund will be added. Huisman will distribute via email the latest investment report from HZCF.

#### **Next Meeting**

Our next meeting will be on July 17, 2018 at 7 pm.

#### **Adjournment**

A motion was made by Fox and supported by Leerar to adjourn the meeting at 8:08 pm.