

Gary Byker Memorial Library of Hudsonville

Library Advisory Board Meeting

January 16, 2018

MINUTES

Call to order

The meeting was called to order by Arlen Dykema at 7 pm. Those present were Elaine Aukeman, John Blom, Arlen Dykema, Laura Fox, Keith Johnson, Phil Leerar, and Melissa Huisman.

Board Minutes

--Oct. 17, 2017

A motion was made by Johnson and supported by Leerar to approve the unofficial minutes from the October 17, 2017 meeting. The motion carried.

Financial Reports

--City & Internal

The City Expenditure/Revenue Report for the current fiscal year was reviewed, as well as the Library's internal report.

Communications

-- Directors' Report

The Library Director's report for January, 2018 was reviewed.

Policy

-- Program registration

Huisman showed what the new online program registration would look like. It still allows us to follow our program policy that gives preference to residents for registration – by using a special “waiting list” option.

Endowment

-- Interest & investing.

As approved by the City Commission, the Library Endowment Fund CD that is maturing as of January 30 will be cashed in and a check will be sent to the Holland Zeeland Community Foundation (HZCF) for our investment account there. In addition, any funds recently donated in our December Endowment campaign will be added. Huisman will distribute via email the latest investment report from HZCF.

Next Meeting

Our next meeting will be on April 17, 2018 at 7 pm.

Adjournment

A motion was made by Aukeman and supported by Johnson to adjourn the meeting at 7:35 pm.

MH1/17/2018