



City of Hudsonville – Advisory Committee
Minutes
September 11, 2019

Members present: Greg Steigenga, Ashley Prins, Jennifer Blood, and Helen Clossen.
Members absent: Ben Mol, Larry Gemmen, and Matt Harris.
Staff present: Patrick Waterman, Michelle Fare, Teri Schut.

1. **Welcome:** Steigenga called the meeting to order at 3:03 p.m. and welcomed everyone.
2. **Consent Agenda:** There was a motion by Blood, support by Prins, and unanimous support to approve the consent agenda.
3. **Vendor Truck Parking:** The board discussed the complaints we'd gotten from customers and local businesses about the lack of parking in the lot and specifically with our use of the lot for vendor parking. Schut will explore with Huizen's Locksmith the opportunity to extend the construction parking agreement into next season and, if so, get a parking arrangement in writing. Schut and a board member will talk with John Zandstra about the proposed change before the end of the market.
4. **TV in Conference Room:** Fare shared the previous discussion about the upgrades available to the TV system. The board agreed after discussion that there has only been a single request for a whiteboard type upgrade, so it is not needed yet.
5. **Market Manager Report:** Schut shared her report. Traffic was lower this month. The board discussed the Saturday markets and agreed they were worth keeping.
6. **Audio Update:** Schut share that there is a new mic system in the gathering space and a renter will be trying it out next week. The market space acoustics are still poor and the board will watch for feedback on the space.
7. **Workspace signage:** Fare shared a request from one of the workspace members for enhanced signage. The board agreed the member could hang an 8.5" x 11" sign using suction cups on the door during his meeting hours. The board directed staff to also price out the awning options and a member directory sign.

8. **Other updates:** Waterman shared that Don Postma has been working on threshold caulking for a water leak in the hallway & Sonder Eatery. There were also repairs done on the overhead doors.
9. The meeting was adjourned at 4:00 p.m.