



City of Hudsonville – Advisory Committee  
Minutes  
October 9, 2019

Members present: Greg Steigenga, Ashley Prins, Jennifer Blood, Larry Gemmen, and Matt Harris  
Members absent: Ben Mol and Helen Clossen..  
Staff present: Patrick Waterman, Michelle Fare, Teri Schut.

1. **Welcome:** Steigenga called the meeting to order at 3:00 p.m. and welcomed everyone.
2. **Consent Agenda:** There was a motion by Prins, support by Gemmen, and unanimous support to approve the consent agenda.
3. **Updates & Discussions:**
  - a. **Vendor Truck Parking:** Schut shared that she spoke with Zandstras and they have a plan for next year for the truck to be either parked on the street or at an adjacent business.
  - b. **Market Manager Report:** Schut reported that sales were still ok, despite low traffic the last month. One major change was requested for next year, shifting the hours to 9 am to 1pm. Overall vendors were happy. Schut will be sending out a survey for additional feedback. She also noted that she's tracking cleanliness to be able to better follow up with the cleaners.
  - c. **Audio Update:** Vanoord is installing an aux cord & HDMI port in the market space
  - d. **Awning Update:** Fare reported that we are working on a second quote, but are looking at around a \$1,500 investment.
  - e. **Market assistant staffing update:** Schut reported that Claire is done December 5. No additional staff will be hired through the winter, but additional staff will need to be hired in the spring.
  - f. **Workspace Feedback:** Fare shared feedback from the workspace members. As we get closer to the end of the fiscal year, staff will price out additional tables as the members would like more workspaces.
  - g. **Acoustics:** The marketspace continues to get negative feedback on its acoustics. Don Postma is checking into the cost of more panels.
4. The meeting was adjourned at 3:54 p.m.