



City of Hudsonville – Advisory Committee
Minutes
December 11, 2019

Members present: Greg Steigenga, Jennifer Blood, Matt Harris, Helen Crossen and Jack Groot
Members absent: Ashley Prins and Ben Mol
Staff present: Patrick Waterman, Michelle Fare and Teri Schut

1. **Welcome:** Steigenga called the meeting to order at 3:00 p.m. and welcomed everyone.
2. **Consent Agenda:** There was a motion by Groot, support by Blood, and unanimous support to approve the consent agenda.
3. **Updates & Discussions:**
 - a. **Cleaning Crew/Staffing Update:** Schut gave an update on the new crew member Lee and how things are working so far. The floor cleaning machine was ordered and will be delivered the week of December 16. It was suggested to look into creating a schedule for regular maintenance on the equipment we have in the kitchen (ice machine, freezer and refrigerator).
 - b. **Market Manager Report:** Schut gave an update on the survey's that were sent out to the vendors at this year's market.
A motion was made by Harris, support by Groot to change the start time for the market from 8:00 am to 9:00 am, and unanimous support to approve the change.

After discussing the options for increasing vendors it was suggested to allow daily craft vendors. The goal for the market is to have more booths over perfect mix of vendors.
 - c. **Awning Update:** Fare reported that the awning is coming soon.
4. The meeting was adjourned at 3:54 p.m.